



NC VOAD Quarterly Meeting, 1/21/2020

- [Call to Order](#)

The meeting was called to order at 10:15 by NC VOAD president Dan Altenau.

- [President's Message](#)

Daniel Altenau opened the meeting by talking about all the work that has been going on with the planning for a new donation, volunteer and maybe case management data tracking. Reminded people of the upcoming demonstration for the DART system.

He then spoke about the business that needed to be addressed at today's meeting, updating the By-Laws. He spoke about the hard work the by-laws committee went through to be able to have updates to the membership parts of the bylaws.

- [Minutes from July meeting](#)

Gene Ziembra moved to accept the minutes as written. The motion was seconded by Laura Block. The motion passed unanimously.

- [Treasurer's Report](#)

The treasurer Gene Ziembra gave the treasurer's report.

Current Financial Summary

Checking Account Balance:	\$6,571.32	Jan 2019:	\$6,298.44
Savings Account Balance:	\$2,002.17		\$2,001.95
Total:	\$8, 573.49		\$8,300.39

Year To Date Summary

YTD Expenses: \$2,207.12

YTD Income: \$3,115.00

Recent Transactions:

Last Quarter Expenses: \$474.47

- Liability insurance \$261.20
- Web Domain Renewal \$178.53
- NVOAD Dues 2020 \$35.00

Last Quarter Income: \$100.00

- 2019 Dues

Report motioned for approval by Jere Snyder and seconded by Laura Block. The motion passed unanimously.

- [By-Laws Committee Change Votes](#)

The ad-hoc committee on updating our by-laws presented. Heather Black gave a of the committee work on making changes to the by-law's membership section.

The review is of section four of the by-laws. The changes were read out loud. Then the specific items were discussed for changes.

- ❖ First item 4.1. The changes were read aloud. A motion was made to accept the changes as presented by Larry Marks, seconded by Laura Block. A discussion was held. An amendment was proposed that the words “and or plans for committing resource to meet the needs of the people affected by disaster” be replaced to “to assist survivors of disasters”. A motion to accept the amendment was made by Larry Marks and seconded by Laura Block. The motion on the amendment was moved by a unanimous “yea” vote. The motion to accept the amended 4.1 was moved by a unanimous “yea” vote.

Original

4.1 Membership is open to organizations that are currently active in disaster relief, have a history of demonstrated disaster experience, and have policies for committing resources to meet the needs of people affected by disaster, without discrimination as to race, creed, gender, or age.

Approved Changes

4.1 Membership Eligibility:

An organization that in North Carolina is currently active in disaster relief, and/or has a history of demonstrated disaster experience, and/or has an interest in preparation and planning for disaster response is eligible for membership in NCVOAD, so long as the organization has policies for assisting survivors, without discrimination as to race, creed, gender, or age.

- ❖ Second Item 4.2. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Gene Ziemba. A discussion was held that focused on why in the first bullet the “voting members” need to have a permanent presence in the State of North Carolina. It was a general consensus that to vote you need to have participated in the recovery of the citizens of North Carolina “skin in the game”. The changes to bullet two “associate member” garnered no discussion. The changes to bullet three “partner” garnered no discussion. The changes to bullet four “research affiliates” garnered no discussion. John Robinson called to question the changes. The motion was moved by a unanimous “yea” vote.

Original

4.2 Membership categories shall include:

- *Voting: Organizations with voluntary membership (local or regional VOADs included) and constituencies, and are not-for-profit; that is, those recognized as non-profit by the Internal Revenue Service.*
- *Non-voting: Elements of local, state, or federal government who support or facilitate the work of voluntary agencies active in disasters or whose mission is disaster relief. Organizations and businesses whose representatives serve as volunteers in disaster situations or volunteer in support of NCVOAD member organizations and whose resources are committed not as a part of its normal routine mission.*

Approved Changes

4.2 Membership categories:

- **Voting Members**: Voting members are tax-exempt organizations who have a continuing permanent presence in

the State of North Carolina and who contribute to disaster relief efforts in North Carolina, especially through volunteer contributions (local or regional VOADs included). For the purposes of these By-Laws, tax-exempt organizations are those who have been granted tax-exempt status with the Internal Revenue Service or those who are not required to apply for tax-exempt status (e.g. churches).

- **Associate Member:**
 - Tax-exempt organizations, as defined and recognized by the Internal Revenue Service (or who are not required to apply for tax-exempt status), who do not have a continuing permanent presence in the State over the last three years but have been operational in the State during Disaster Emergencies and/or Long Term Recovery and/or have an interest in disaster preparation, response or recovery in North Carolina or,
 - Elements of local, state, or federal government who support or facilitate the work of agencies active in disasters or whose mission is disaster relief.
 - **Partner:** Partners are those private companies or corporations who have demonstrated a commitment to encouraging and strengthening the capacity of NCVOAD Members in their initial response and support for long term recovery.
 - **Research Affiliates:** Research Affiliates are representatives of governmental entities, universities or other entities conducting research that provide support and advice to the work of NCVOAD. Research Affiliates are encouraged to be a part of the work of NCVOAD but may not chair NCVOAD Committees.
- ❖ Third item 4.3. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Dan Altenau. A discussion was held. The discussion rendered a proposed amendment in 4.3 bullet one. original change read as “a representative will submit or present” the proposed amendment is to have it read “a representative will have the opportunity to submit or present” Larry Marks motioned the amendment be accepted Gene Ziemba seconded. The motion for amendment was moved by a unanimous “yea” vote. Further discussion of 4.3 was held it also rendered an amendment. The discussion was to add “The Board will set and administer a policy for recording and tracking attendance at quarterly meetings.” Immediately after the Membership Requirements and Opportunities before the first bullet. The change was presented for a vote by Mike Patterson, it was seconded by Larry Marks. The motion was moved by a unanimous “yea” vote.

Original

4.3 Conditions of membership include:

All member organizations must meet the requirements in the foregoing membership categories, support the purpose and objectives of NCVOAD, and participate in NCVOAD activities. All member organizations are asked to make an annual dues payment in an amount determined by the membership to defray operating costs.

Approved Changes

4.1 Membership Requirements and Opportunities:

The Board will set and administer a policy for recording and tracking attendance at quarterly meetings.

- **Voting Member**: Organizations with an active Voting Membership are required to attend a minimum of two (2) Quarterly Membership meetings of NCVOAD each year, with attendance permitted in person or via conference call. A representative will have the opportunity to submit or present a report on behalf of the Voting Member Organization to update the general membership on the activities of the organization. Voting Members are strongly encouraged to have a representative participate actively on at least one (1) committee or task force of NCVOAD as established by the Board of Directors.
- **Associate Member**: Organizations with an active Associate Membership are welcome, but not required, to attend Quarterly Membership Meetings in person or via conference call. If attending, Associate Members are welcome to present or submit a report on behalf of their organization. Associate Members may serve on committees or task forces with the approval of the Board of Directors.
- **Partner**: Organizations with an active Partner membership are welcome, but not required, to attend Quarterly General Membership Meetings in person or via conference call. If attending, Partner organization representatives may share an update or announcement with the general membership. Partners may serve on committees or task forces with the approval of the Board of Directors. Partners would be encouraged to share information on best practices, innovations in disaster response and long-term recovery. Partners would be expected to support the work of NCVOAD with access to discounts, donated goods, or organized volunteer efforts to support the work of the membership. Partners would also support the work of NCVOAD with significant contribution to the ongoing work and training of NCVOAD and its members.
- **Research Affiliates**: Active Research Affiliates are welcome, but not required, to attend Quarterly General Membership

Meetings in person or via conference call. Research Affiliates are not eligible for positions on the Board of Directors and may not serve on committees or task forces.

- ❖ Third item 4.4. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Larry Marks. A discussion was held. John Robinson called to question the changes. The motion was moved by a unanimous “yea” vote.

Original

4.4 Application for membership shall include:

submitting a completed current NCVOAD Membership Application available on the corporation’s website or upon request to the President of NCVOAD.

Approved Changes

4.4 Conditions of membership

All member organizations must meet the requirements of their respective membership categories, support the purpose and objectives of NCVOAD, and participate in NCVOAD activities.

- ❖ Third item 4.5. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Gene Ziemba. A discussion was held after a question from Andy Jones. An amendment was proposed to change in the last paragraph first sentence read as “membership applications will be reviewed quarterly by the membership committee” the amended change will read “membership applications will be reviewed at least quarterly by the membership committee”. The amendment was called for to question motioned by John Robinson and seconded by Gene Ziemba. The vote was held and passed 13-2. The changes were made, and a vote was called to question. A motion was made by John Robinson and seconded by Gene Ziemba. The motion was moved by a unanimous “yea” vote.

Original

4.5 Termination of membership may be initiated by the member organization or the Board of Directors as follows:

- *The member organization may terminate membership by submitting a written notification to the NCVOAD President; or*
- *The Board of Directors may terminate membership for failure to meet the conditions of membership.*

Approved Changes

4.5 Application for membership:

Organizations seeking NCVOAD membership must submit a completed current NCVOAD Membership Application document or form, available on the corporation’s website or upon request to the President of NCVOAD, and must include the recommendation of two (2) current NCVOAD members in good standing.

Prospective Research Affiliates shall apply for membership via a letter to the Membership Committee Board of Directors outlining the expertise and research interest they bring and how this will support the work of NCVOAD and its membership.

Membership applications will be reviewed at least quarterly by the Membership Committee Board of Directors. The Committee will then make a recommendation to the Board of Directors and the Board of Directors will vote to approve or deny membership.

- ❖ ****The discussion created a second discussion about the verbiage that is found in several areas of the changes to the entire section of the by-laws. The change discussed was to strike every reference of “membership Committee’ as there is no standing committee for membership. The amendment was called for a vote with Dan Altenau motion and Larry Marks second. The vote was held and passed 14-1.

Approved Changes to the 4.5

4.5 Application for membership:

Organizations seeking NCVOAD membership must submit a completed current NCVOAD Membership Application document or form, available on the corporation’s website or upon request to the President of NCVOAD, and must include the recommendation of two (2) current NCVOAD members in good standing.

Prospective Research Affiliates shall apply for membership via a letter to the Board of Directors outlining the expertise and research interest they bring and how this will support the work of NCVOAD and its membership.

Membership applications will be reviewed at least quarterly by the Board of Directors.

Approved Changes to the 4.7

4.7 Membership Adjustment

If an organization no longer meets the Conditions of Membership articulated in 4.4 above, the membership status of that organization may be adjusted or terminated at the discretion of the Board of Directors. The Board of Directors will provide written notice of adjustment or termination of membership to the contact person on record for an organization and provide information on the appeal process.

If a member organization wishes to adjust or terminate its own membership status, it should submit a written notification to the Board of Directors.

- ❖ Third item 4.6. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Gene Ziemba. A discussion was held. John Robinson called to question the changes. The motion was moved by a unanimous “yea” vote.

Original

NO ORIGINAL NEW SECTION

Approved Changes

4.6 Membership Costs:

To maintain active membership, an approved organization must pay annual dues according to a fee scale established and approved by the Board of Directors. The NCVOAD Treasurer will send out membership renewal notices annually; members wishing to maintain their membership in good standing will have 60 days to submit the payment to renew their membership for another year.

- ❖ Third item 4.7. Heather Black read the section aloud noting the changes. A motion to accept the changes as presented was called by John Robinson. Seconded by Dan Altenau. During the discussion an amendment was made to include the change made in 4.5 and remove “membership committee” and replace with “Board of Directors”. The amendment was called to question, a motion by Dan Altenau motion and Larry Marks second. The vote was held and passed 14-1. More discussion held about the other parts of the proposed changes. An amendment was called for to add the word written into the last sentence of the first paragraph. The proposed change “The Board of Directors will provide notice of” the amendment will read “The Board of Directors will provide written notice of”. The amendment was called to question a motion from Mike Patterson and second from Scott Jarrett. The motion was moved by a unanimous “yea” vote. The changes were called to question by John Robinson and motioned to the floor by John Robinson and seconded Dan Altenau. The motion was moved by a unanimous “yea” vote.

Original

NO ORIGINAL NEW SECTION

Approved Changes

4.7 Membership Adjustment

If an organization no longer meets the Conditions of Membership articulated in 4.4 above, the membership status of that organization may be adjusted or terminated at the discretion of the Board of Directors. The Board of Directors will provide written notice of adjustment or termination of membership to the contact person on record for an organization and provide information on the appeal process.

If a member organization wishes to adjust or terminate its own membership status, it should submit a written notification to the Board of Directors.

New Business

FEMA representative Dorrie Darand reported that FEMA has now deployed 10 VAL’s into North Carolina to assist with the survivor’s assistance. Focus is the 200 plus people in housing assistance that will need to be out in early March. They will be working with the LTRG’s and VOADs in the counties to help survivors. They are working to clean the data of the Crisis Clean up because there are several thousand cases still showing needed services.

Phil Triplett the state VAL reported that there are over 30 travel trailers available for sale to Counties for survivors. At \$5000 per trailer the deal is too good to be true, yet it is. Please contact him to coordinate the viewing and sale of the trailer. Great opportunity should not be missed.

Nominating committee

The nominating committee (Laura Block, Cliff Harvell and Jere Snyder) selected three people to fill three board members to fill the vacancies when three members terms expire.

The new members are Ann Huffman, Paul Dunn and Ross Patterson. The slate was presented, and a vote called to question. The “yea” vote was unanimous.

- [Additional information](#)

Jere Snyder’s production company has a documentary called 3 towns 3 rivers. A viewing will be held immediately following the meeting today.

- [Organization Reports](#)

Reports are presented as submitted (see attached reports)

[The Friday NC VOAD call](#)

NC VOAD continues to hold calls every other Friday (next call November 15 there will be no call Nov 28th). The calls are to assist LTRGS and members connect, get updates and learn of resources. NC VOAD has worked with the state so that the meeting directly follows the state DCM call at 10 am. To ensure you get all the information at one time and on one phone call ([1-800-320-4330 ext. 992589#](tel:1-800-320-4330))

- [Meeting Schedule:](#)

Quarterly Meetings:

April 14, 2020, from 10 am – noon location will be announced.

[Adjournment](#)

Motion to adjourn made by John Robinson and seconded by Laura Block

The motion carried

The meeting was adjourned at 12:09 pm.

Respectfully submitted,

Mr. Alfred Foote
Secretary
NC VOAD



North Carolina Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Quarterly Meeting
January 21, 2020

Welcome

Call to Order

President's Message

Daniel Altenau

Minutes

November 5, 2019 Quarterly Meeting

Treasurer's Report

Gene Ziemba

Attendee Introductions

Attendees will introduce themselves and the agency they represent. Organizational updates will be submitted prior to the meeting and uploaded to the NC VOAD website. Agency reports will not be shared as part of the meeting.

Old Business

Presentation and Vote on By-Laws with new membership criteria

New Business

FEMA Update from Louis Carrow

NC VOAD Board Nominations

Sub-Committee Updates and Reports

Announcements

Meeting Schedule:

2020 Quarterly Meeting:

Winter: January 21, 2020 (Raleigh EOC)

Spring: April 14, 2020 (Central NC)

Summer: July 14, 2020 (Raleigh EOC)

Fall: TBD with NCEMA Conference (Southeast Coast)

Adjournment

Following the January 21st Annual Members Meeting, there will be a screening of the hour long documentary, "Three Towns - Three Rivers" which reviews recovery in three towns following Hurricane Matthew.

The purpose of NCVOAD shall be to foster more effective service to people affected by disaster through communication, coordination, cooperation, and collaboration.